

## **City Council Finance Committee Meeting Notes**

Tuesday, August 26, 2014

7:00PM

Hurley Building

Present: Finance Committee members: Taylor, Terwilliger, Wade, White  
Council members: Boni, Bucci, Mayor Polimeni, Whitcomb  
City Staff: City Manager Forrest, Clerk/Treasurer Abdallah, City Attorney Smith, Public Works Director Sprague

### **1. Request for Funding Downtown Trash/Recycle Bins and Benches - BID**

Denise Chaapel, Canandaigua BID President, requested City funds to purchase additional benches and trash/recycle bins to complete the downtown Streetscape project. She reported that 10 older wooden benches are in place, representing the last of that supply. Also, as a result of raising \$11,000 from the private sector, 10 new benches are on order and are expected to be received momentarily. Still needed are 8 additional benches, 10 trash receptacles, and 10 recycle receptacles, requiring funding of \$28,600.

Action Taken: Committee decided not to honor the request at this time and asked the BID to first go back to the private sector to raise most/all of the needed funds.

### **2. Sonnenberg Tennis Court Replacement**

Public Works Director reviewed plans to rebuild the tennis and basketball courts at Sonnenberg Park. This project is in the 2014 budget at \$100K. Mr. Sprague stated that the plan is to maintain the tennis court count at three, construct a full basketball court at the east end of the tennis courts, and stripe all three tennis courts for use as pickle ball courts. Estimated cost is \$123K. The \$100K budget for 2014 could be met by reducing the number of tennis courts to two or by deferring the court painting to 2015. During the discussion, a City resident offered that he will arrange for a \$10K anonymous donation to the project.

Action Taken: Committee agreed to not change the scope of the proposed project and delay court painting to 2015 – allowing for the construction phase of the project to proceed on budget for 2014, as planned. Committee/Council will consider the cost of the 2015 painting as part of the 2015 capital budget, taking into account the generous \$10K anonymous donation that has been offered.

### **3. Capital Improvement Program, including Hurley Building and City Hall**

Public Works Director Sprague and Clerk/Treasurer Abdallah reviewed an updated 10-year proposed capital plan for the City. It includes needed infrastructure improvements at City Hall and the Hurley Building. The plan maintains the current intent to include two capital-related line items in the annual General Fund budget - \$850K for pay-as-you-go projects and \$1,350K for debt service to cover bonds issued for large, long-term projects. The former is placed annually in the Capital Reserves Fund, and the latter is placed annually in the Debt Service Fund – keeping the total capital-related annual

expenses constant. The updated 10-year capital plan proposal is constrained by this funding level.

Action Taken: No formal action was taken but an 8:0 straw poll of Council members present showed support for the revised plan including City Hall and Hurley Building infrastructure improvements, including an expanded scope for the latter which would include the option of relocating City offices to the Hurley Building site at some point in the future. Staff will report back to the Committee with more detailed proposals now that Council members support the concepts presented in the 10-year updated plan.

Meeting was suspended at 9:00PM.

#### Executive Session – Pending Litigation and Employment History of a Particular Individual

Meeting was called back to order at 9:25PM to vote on a matter considered in Executive Session.

#### 4. Salary Adjustment for Non-Union City Employees

Action Taken: Committee agreed 4:0 to recommend to Council in the form of a resolution an additional 1% salary increase for all non-union City employees, retroactive to January 1, 2014. This action is driven by the desire to maintain consistent pay practices across City staff, recognizing recent contracts negotiated with the police that allowed for an overall 3% increase.

The meeting was adjourned at 9:25PM. The next Finance Committee meeting is scheduled for Tuesday, September 23 at 7:00PM at the Hurley Building.

Respectfully submitted,

James Terwilliger  
Finance Committee Chair